



FOR FORM 5 STUDENTS

SPM WRITING MODULE

ENGLISH LANGUAGE 1119
PAPER 2 - PART 1
SHORT COMMUNICATIVE
MESSAGE

WRITTEN BY
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PRACTICE 1

You received an email from your cousin, Jessica who doesn't know how to cook.

Dear cousin,

I know you're always good at cooking. So, you've got to help me this time. My class will organise a potluck party this weekend and every student has to bring one home-cooked meal. I have no idea what to prepare. Can you suggest one simple dish? Please don't forget to share the ingredients and the steps as well.

I look forward to hearing from you. Thanks!

Jessica

Now write an email to your cousin in **about 80 words**. Write your answer below.

The image shows a screenshot of an email composition window. At the top, there is a dark header bar with the text "New Message" and window control icons. Below the header, there are three main sections: "To" with a "Cc Bcc" link on the right, "Subject", and a large text area. The text area is filled with horizontal lines for writing. At the bottom of the text area, there is a rich text editor toolbar with icons for undo, redo, font face (Sans Serif), font size (T), bold (B), italic (I), underline (U), text color (A), background color, bulleted list, numbered list, link, unlink, quote, insert link, and insert image. Below the toolbar is a blue "Send" button and a row of icons for text color, attachments, links, emojis, images, and a pencil icon. On the far right, there are vertical ellipsis and trash icons.

[20 marks]

PRACTICE 5

You received an email from your pen pal, Miko who lives in Japan.

Hi,

My exams are coming up soon. I've been burning the midnight oil for the last two weeks. I still think that I am not doing enough. I'm feeling really stressed out. Do you have any tips on how to handle stress? Any suggestions will be helpful.

Looking forward to your reply.

Miko

Now write an email to your pen pal in **about 80 words**. Write your answer below.

The image shows a screenshot of an email composition window. At the top, there is a dark header bar with the text "New Message" and window control icons. Below the header, there are three main sections: "To" with a "Cc Bcc" link on the right, "Subject", and a large text area. The text area is filled with horizontal lines for writing. At the bottom of the text area, there is a rich text editor toolbar with icons for undo, redo, font face (Sans Serif), font size, bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, quote, insert link, and insert image. Below the toolbar is a "Send" button and a row of icons for text color, link, unlink, emoji, insert image, and insert video. In the bottom right corner, there are three vertical dots and a trash icon.

[20 marks]

PRACTICE 6

You received an email from your friend, Kamal.

Hi,

The holidays are here again. I was wondering if we could do some useful activities together. How about going to the gym or playing futsal? Maybe we should pick up running? Which activity do you think would suit us best? Let me know what you think. Looking forward to your reply.

Kamal

Now write an email to your friend in **about 80 words**. Write your answer below.

The image shows a screenshot of an email composition window. At the top, there is a dark header bar with the text "New Message" and window control icons. Below the header, there are three main sections: "To" with a "Cc Bcc" link on the right, "Subject", and a large text area. The text area is filled with horizontal lines for writing. At the bottom of the text area, there is a rich text editor toolbar with icons for undo, redo, font face (Sans Serif), font size (11), bold (B), italic (I), underline (U), text color (A), background color, bulleted list, numbered list, link, unlink, quote, insert link, and insert image. Below the toolbar is a "Send" button and a row of icons for text color, attachment, link, emoji, insert link, insert image, and insert video. On the far right, there are three vertical dots and a trash can icon.

[20 marks]

PRACTICE 9

You received an email from your younger sister who is worried about her weight gain.

Dear sister,

How are you? I hope everything is fine for you, your husband and newborn baby. I realised I have recently eaten too much and gained weight. I've tried to lose weight but end up gaining more weight. How can I reduce my weight? I know you have maintained your weight after giving birth to your baby. Can you please share your secrets?

Amber

Now write an email to your younger sister in **about 80 words**. Write your answer below.

The image shows a screenshot of an email composition window. At the top, there is a dark header bar with the text "New Message" and window control icons (minimize, maximize, close). Below the header, there are three main sections: "To" with a "Cc Bcc" link on the right, "Subject", and a large text area. The text area is filled with horizontal lines for writing. At the bottom of the text area, there is a rich text editor toolbar with icons for undo, redo, font face (Sans Serif), font size (T), bold (B), italic (I), underline (U), text color (A), background color, bulleted list, numbered list, link, unlink, quote, insert link, and insert image. Below the toolbar is a blue "Send" button and a row of icons for text color, attachment, link, emoji, insert image, and insert video. In the bottom right corner of the text area, there are three vertical dots and a trash icon.

[20 marks]

PRACTICE 10

You received an email from your friend, Aiman who needs some suggestions from you.

Hi!

I hope you're having a wonderful day. As for me, I am currently busy since it's my father's retirement tomorrow and the whole family is preparing a feast for him. I'm planning to buy him a special gift but I am unable to make a decision about it. I hope you could help to provide some suggestions on a suitable gift. I know you had bought a retirement gift for your father last year and you mentioned that he liked it. I do hope you can help me out.

Take care.

Aiman

Now write an email to your friend in **about 80 words**. Write your answer below.

The image shows a screenshot of an email composition window titled "New Message". It features a header bar with window control icons. Below the header, there are fields for "To" (with "Cc Bcc" options), "Subject", and a large text area with horizontal lines for writing. At the bottom, there is a rich text editor toolbar with icons for undo, redo, font face (Sans Serif), font size (11), bold (B), italic (I), underline (U), text color (A), background color, bulleted list, numbered list, link, unlink, quote, insert link, and insert image. Below the toolbar is a blue "Send" button and a row of icons for text color, attachments, links, emojis, insert image, insert video, and insert link. A vertical ellipsis and a trash icon are visible in the bottom right corner.

[20 marks]

